

CIHR CGS DOCTORAL SGS INFORMATION SESSION FOR STUDENTS

JANINE HARPER
FALL 2024

Important disclaimer: What is said (or not said) at this info session does not supersede the material contained in the agencies' guidelines or application packages.



UNIVERSITY OF TORONTO
SCHOOL OF GRADUATE STUDIES



STATEMENT OF ACKNOWLEDGEMENT OF TRADITIONAL LAND

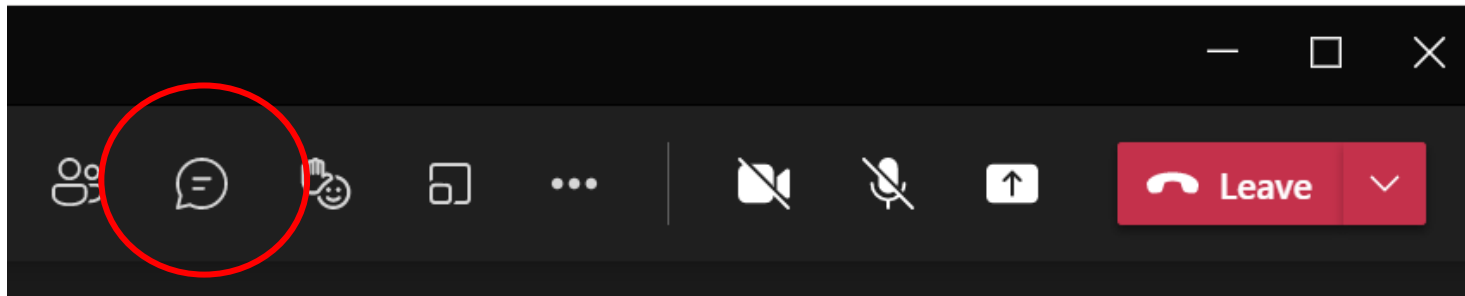
We wish to acknowledge this land on which the University of Toronto operates.

For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and the Mississaugas of the Credit River.

Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.

REMINDERS

- Asking questions on Teams
 - We are recording this session to be uploaded to the SGS website.
 - Quick clarification questions on a particular slide may be entered in the “chat” section during the presentation. Please save all other questions for the end of the presentation.
 - For questions about your personal background or eligibility, please review the eligibility requirements and contact the appropriate Graduate Awards Office member by email if you have further questions.
- Slides will be available on the SGS website on the specific award page under “Additional Information.”
<https://www.sgs.utoronto.ca/awards/canada-graduate-scholarships-doctoral-cgs-d-program/>



AGENDA

- CIHR CGS-D Competition
 - Overview
 - Eligibility
 - Competition Evaluation Criteria & Weightings
 - Application Process & Components
 - Previous Results & Competition Specifics
- Questions

CIHR DOCTORAL COMPETITION

CIHR CANADA GRADUATE SCHOLARSHIP (CGS) DOCTORAL AWARDS

- \$40,000* per year for 36 months
 - *Anticipated
- Can only be held at a recognized Canadian university
- The [Doctoral Foreign Study Award](#) (DFSA) provides special recognition and support to students who are pursuing a doctoral degree in a health-related field abroad.
- **Reminder: as of 2024-25, there is no separate Research Allowance**
 - However, this change is **not** retroactive to previous years' recipients.



CIHR COMPETITION OVERVIEW

- **The deadline to apply is set by your graduate department.**
- E-Approval is done by SGS; no My Research Application (MRA) is required
- Number of awards available for 2025-26 nationally: approximately 250
- National number of institutional quota spots: 930
- **U of T's quota: 121**

CIHR – BASIC CRITERIA

- The intended outcomes of the research must primarily improve or have an impact on health and/or produce more effective health services and products and/or strengthen the Canadian health care system.
- More information on selecting the appropriate federal granting agency:
https://www.science.gc.ca/eic/site/063.nsf/eng/h_FEE7261A.html?OpenDocument
- **The Graduate Awards Office cannot advise students on which agency branch to apply through.** Students with questions about selecting an agency are invited to email NSERC or SSHRC directly for advice.

BASIC CGS ELIGIBILITY REQUIREMENTS (1)

- The full list of eligibility requirements can be found here: https://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSD-BESCD_eng.asp#a4.
- Be a Canadian citizen, a permanent resident of Canada, or a Protected Person under subsection 95(2) of the Immigration and Refugee Protection Act (Canada), as of the application deadline.
- Submit only one doctoral award application in a given year. Note that nominations to the [Vanier CGS](#) program do not count toward this limit.
- Have not already received a doctoral-level scholarship or fellowship from CIHR, NSERC, or SSHRC.
- Reminder: when determining an applicant's months of study, months are counted based on registration **as recorded on your transcripts**. (More about months of study on the next slide.)

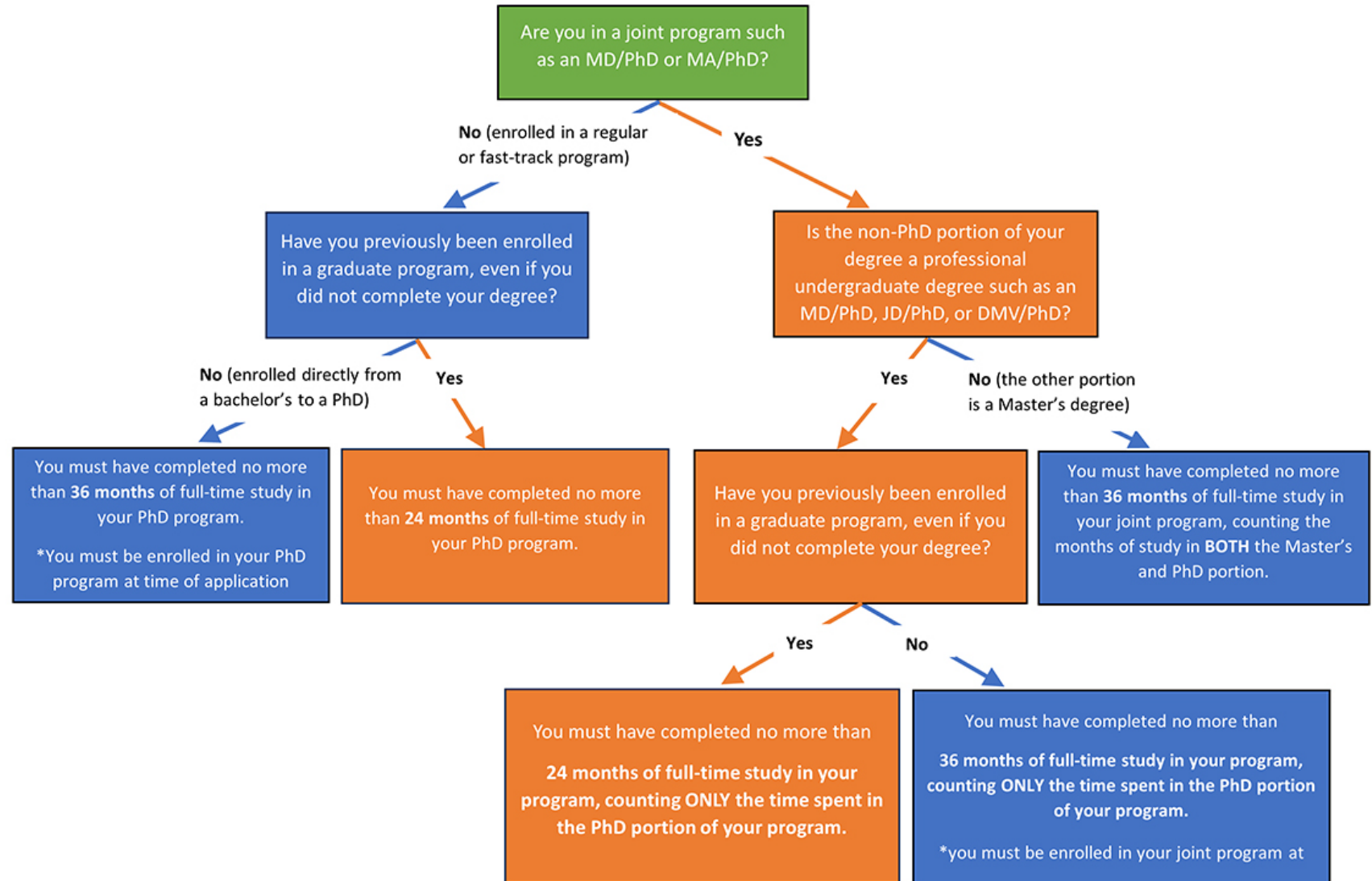
BASIC CGS ELIGIBILITY REQUIREMENTS (2) – MONTHS OF STUDY

- **No more than 24 months** of full-time study in your doctoral program or the PhD portion of their joint professional undergraduate/PhD program (e.g., MD/PhD) by December 31 of the calendar year of application **if previously enrolled in a graduate program.**
 - This category includes applicants who transfer from a master's program to a PhD program ("fast-track").
 - For all students in this category, only months of study in the PhD portion of the degree program will be counted.
- **No more than 36 months** of full-time study in your doctoral program by December 31 of the calendar year of application **if enrolled directly from a bachelor's to a PhD program without having completed or enrolled in another graduate program.**
 - **New in 2024:** Direct-entry applicants who are not enrolled in their doctoral program should contact the appropriate agency for further guidance.
 - Applicants registered in a "direct-entry PhD" program at U of T who previously completed or were previously enrolled in any graduate degree program belong in the 24-month category.
- **No more than 36 months** of full-time study in the PhD portion of your joint professional undergraduate/PhD program (e.g., MD/PhD, JD/PhD, DVM/PhD) by December 31 of the calendar year of application **without having completed or enrolled in another graduate program.**
 - Applicants who fall into this category must be enrolled in their joint undergraduate/PhD program at the time of application.
- **No more than 36 months** of full-time study in your joint program by December 31 of the calendar year of application **if enrolled in a joint graduate program** (e.g., MA/PhD, MSc/PhD), whether or not you were previously enrolled in a master's degree program.
 - Months of study are calculated starting from the date on which the applicant is officially registered in the joint program (including the master's portion of the program).
 - Fast-track students do not obtain a master's degree as part of their program and therefore do not belong in this category.



CGS D – ELIGIBILITY FLOWCHART

- For more information, please see the Tri-agency CGS D website: <https://www.cihr-irsc.gc.ca/e/53993.html>



APPLICATION WEIGHTING

DETAILED REVIEWER INSTRUCTIONS: [HTTPS://CIHR-IRSC.GC.CA/E/33043.HTML](https://cihr-irsc.gc.ca/e/33043.html)

Criteria	Elements	Weighting
Research Ability and Potential	<ul style="list-style-type: none">• Quality of research proposal• Relevant training (e.g., academic training, lived experience, traditional teachings)• Demonstration of ability and potential to carry out proposed research relative to expectations of someone with the candidate's academic experience• Quality of contributions and extent to which they advance the field of research• Demonstration of sound judgment and ability to think critically• Demonstration of responsible and ethical research conduct• Demonstration of research, originality, initiative, autonomy, relevant community involvement and outreach• Ability to communicate theoretical, technical, and/or scientific concepts clearly and logically in written and oral formats	50%
Relevant experience and achievements obtained within and beyond academia	<ul style="list-style-type: none">• Scholarships, awards, and distinctions (amount, duration, and prestige)• Academic record• Professional, academic, and extracurricular activities and collaborations with supervisors, colleagues, peers, students, and members of the community	50%

INSTITUTIONAL QUOTAS FOR 2024-25

Institution	Quota
Baycrest Centre for Geriatric Care (Toronto)	3
Holland Bloorview Kids Rehabilitation Hospital (Toronto)	3
Hospital for Sick Children (Toronto)	47
Ontario Agency for Health Protection and Promotion (Toronto)	3
Ontario Institute for Cancer Research (Toronto)	3
Sinai Health System (Toronto)	7
Unity Health (previously St. Michael's Hospital) (Toronto)	7
Sunnybrook Research Institute (Toronto)	3
University Health Network (Toronto)	20
University of Toronto	121
Women's College Hospital (Toronto)	3
Total	220



APPLICATION PROCESS (1)

- Students registered in a U of T graduate degree program at any time between January 1st and December 31st, 2024, or on an approved leave of absence, must apply through U of T.
- The CIHR application on ResearchNet will go offline for U of T applicants on October 1st. Note: this is the hard deadline when applications go offline.
 - **Students must abide by the departmental or hospital deadline to apply, which will be earlier.**
- Students whose supervisors are physically located at an affiliated hospital may choose to apply through the hospital instead. Each hospital will have their own application deadline, process, and individual quota to submit to CIHR.
 - Each hospital will have their own application deadline, process, and individual quota to submit to CIHR.
 - SGS cannot advise applicants or grad units about applications submitted through an affiliated hospital.

APPLICATION PROCESS (2)

- To apply for funding opportunities at CIHR, students need:
 - A ResearchNet account
 - A CIHR PIN
 - A CCV account
- Instructions on how to obtain these accounts can be found at: <https://cihr-irsc.gc.ca/e/38201.html>
- Supervisor(s) will also need a CIHR PIN.

MAKING AN ACCOUNT ON RESEARCHNET

- Create an online account on [ResearchNet](#):



Current funding opportunities		
Name	Registration/LOI Deadline	Application Deadline
Team Grant: CIHR-JDRF Type 1 Diabetes and Precision Medicine	2022-07-21	2022-08-23
Other: Planning and Dissemination Grants – ICS	N/A	2022-07-27
Fellowship: HostSeq Fellowship	N/A	2022-07-28
Operating Grant: Evaluation BC exemption re. possession of illegal drugs	N/A	2022-07-28
Prize: Betty Havens Prize (2022)	N/A	2022-08-09
Catalyst Grant: Analysis of CLSA Data	2022-08-16	2022-09-08
Project Grant: Fall 2022 Priority Announcement (Specific Research	2022-08-17	2022-09-14

Sign In

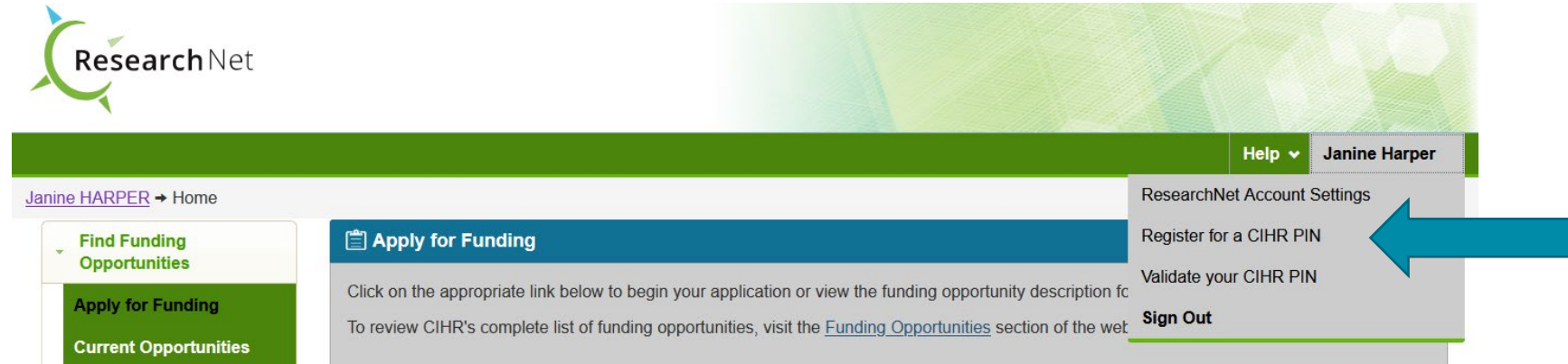
If you don't have an account, please [register](#).

Email:

Password:

[Forgot your password?](#)

OBTAINING A CIHR PIN



- Log into your ResearchNet account.
- Click on “Register for a CIHR PIN.”
- Complete and submit the online registration form.
- CIHR PIN requests are processed Monday to Friday between 7 AM and 5 PM (ET). You should receive a confirmation email within 24 business hours of submitting your form. If it has been longer than 24 business hours since you submitted your form and you still have not received a confirmation email with your CIHR PIN, please call 1-888-603-4178 or email support-soutien@cihr-irsc.gc.ca.

CREATING A CANADIAN COMMON CV (CCV) ACCOUNT

Canadian Common CV
www.ccv-cvc.ca

Français Home Contact Us Help Logout

Welcome CV Versions History Consent Utilities PIN/System Account Account

Funding CV - List of Sections 2019-08-16 13:11 EST

Load Preview Submit

* Funding Source CIHR ?

* CV Type CIHR Academic ?

Select "CIHR Academic"

Section	Included/Entries	Last Updated
0 record(s)		

Modified: 2019-06-25 13:44

[Top of Page](#) [Important Notices](#)

CREATING A CANADIAN COMMON CV (CCV) ACCOUNT

Canadian Common CV
www.ccv-cvc.ca

Français Home Contact Us Help Logout

Welcome CV Versions History Consent Utilities PIN/System Account Account

PIN / System Account Details 2019-08-16 13:22 EST

Validate Done Cancel

* Agency CIHR ?

* PIN/System Account 252187 ?


Enter your CIHR PIN

Modified: 2019-06-25 13:44

[Top of Page](#)

[Important Notices](#)

CREATING A CANADIAN COMMON CV (CCV) ACCOUNT



Canadian Common CV
www.ccv-cvc.ca

[Français](#) | [Home](#) | [Contact Us](#) | [Help](#) | [Logout](#)
[Welcome](#) | [CV](#) | [Versions](#) | [History](#) | [Consent](#) | [Utilities](#) | [PIN/System Account](#) | [Account](#)

Funding CV - List of Sections 2019-08-16 13:23 EST

* Funding Source ?

* CV Type ?

PIN/System Account Status ?

Section	Included/Entries	Last Updated
Personal Information ?		
Identification	1/1	2018-11-23 07:48:10
Language Skills	1/1	2013-10-28 06:36:02
Address	1/1	2013-10-28 06:37:26
Telephone	1/1	2013-10-28 06:37:54
Email	1/1	2013-10-28 06:38:23
Website	0/0	No Entry
User Profile	1/1	2019-08-16 13:13:35
Education ?		
Degrees	2/2	2019-08-16 13:14:13
Credentials	0/0	No Entry
Recognitions	0/0	No Entry

49 record(s)

OTHER CIRCUMSTANCES

CCV “EMPLOYMENT” SECTION, “LEAVES OF ABSENCE AND IMPACT ON RESEARCH” SUB-SECTION

- Applicants should describe any special circumstances that have affected their performance or productivity.
- They should include any considerations that may have resulted in delays in disseminating their research results, such as health problems, family responsibilities, disabilities, or other circumstances (for example, the time necessary to complete a monograph, file a patent, or commercialize an industrial process or product).
- Applicants should explain any gaps in the chronology of their experience.
- Applicants should include details if their research was affected by COVID-19 restrictions.
- If the current or previous thesis supervisor is unable to provide an assessment, applicants may use this section to provide an explanation. It is considered normal to not have a new supervisor be a referee or for students just starting their program to not have a supervisor yet, but applicants can still explain here to minimize any doubts for the reviewers.
- If there are no special circumstances or considerations, applicants should leave this section blank.



LEAVES OF ABSENCE / SPECIAL CIRCUMSTANCES

Français	Home	Contact Us	Help	Logout			
Welcome	CV	Versions	History	Consent	Utilities	PIN/System Account	Account

Employment 2019-08-16 13:18 ES

Leaves of Absence and Impact on Research

* Leave Type ?

* Start Date Year ?

* End Date Year ?

Organization ?

Organization

Organization Type

Country

Subdivision

Other Organization ?

B I U ?

Explanation regarding low grade on transcript

* Absence and Impact Description

955

IMPORTANT NOTE: CONFIRMATION NUMBERS

- If you make any changes to your CV, you will be given a **new** confirmation number.
- You must ensure that you are using the correct confirmation number when you link the CV to your application on ResearchNet.

Canadian Common CV
www.ccv-cvc.ca

Français Home Contact Us Help Logout

Welcome CV Versions History Consent Utilities PIN/System Account Account

Submission History 2019-08-16 13:23 EST

Confirmation Number	Funding Source	CV Type	Version	Submissi
1007532	Canadian Institutes of Health Research	CIHR Academic Base		2019-08-
163141	Canada Graduate Scholarships - Master's Program	CGS-Master's		2013-10-

Modified: 2019-06-25 13:44 [Top of Page](#) [Important Notices](#)

STARTING AN APPLICATION ON RESEARCHNET

The image shows a screenshot of the ResearchNet website. At the top, the ResearchNet logo is displayed. Below it, a navigation bar shows the user's name 'Janine HARPER' and a 'Home' link. A dropdown menu is open, showing several options: 'Find Funding Opportunities' (with a sub-menu), 'Administration', and 'Get Involved'. The sub-menu under 'Find Funding Opportunities' includes 'Apply for Funding', 'Current Opportunities', 'Search Opportunities', and 'Archived Opportunities'. A blue callout box on the left contains the text 'Click "Apply for Funding"' with an arrow pointing to the 'Apply for Funding' option in the sub-menu. To the right, a partial view of the 'Apply for Funding' page is visible, showing a list of opportunities with columns for 'Name' and 'Date'.

ResearchNet

Janine HARPER → Home

Find Funding Opportunities

- Apply for Funding
- Current Opportunities
- Search Opportunities
- Archived Opportunities

Administration

Get Involved

Apply for Funding

Click on the app...
To review CIHR's...

Name
Banting Pos (2022-09-21)
Catalyst Gra

STARTING AN APPLICATION ON RESEARCHNET

Janine HARPER → Home

Find Funding Opportunities

Apply for Funding

Current Opportunities

Search Opportunities

Archived Opportunities

Administration

Get Involved







News

Enhancements

Apply for Funding


Click on the appropriate link below to begin your application or view the funding opportunity description for any of the opportunities listed below.

To review CIHR's complete list of funding opportunities, visit the [Funding Opportunities](#) section of the web site.




Name	Actions
 Banting Postdoctoral Fellowships - 2024-2025 (2024-09-17)	Apply to this Opportunity Funding Opportunity Details
 Catalyst Grant - Analysis of CLSA Data (2024-10-01)	Apply to this Opportunity Funding Opportunity Details
 Catalyst Grant - Biomedical Research for HIV/AIDS and STBBI (2024-10-23)	Apply to this Opportunity Funding Opportunity Details
 Catalyst Grant - Moving Upstream: Structural Determinants of Health (2024-09-11)	Apply to this Opportunity Funding Opportunity Details
 Chair - Implementation Science Chairs in HDCYH (2024-10-15)	Apply to this Opportunity Funding Opportunity Details
 Doctoral Research Award - Canada Graduate Scholarships Doctoral Award: 2024-2025 (2024-11-21)	Apply to this Opportunity Funding Opportunity Details

STARTING AN APPLICATION ON RESEARCHNET

Janine HARPER → Opportunities → Search Results

[All Funding Opportunities](#) 

[Search Opportunities](#) [View All Current Opportunities](#) [Browse Current Opportunities](#) [Browse Archived Opportunities](#)


Opportunity Name	Registration/LOI Deadline	Application Deadline
Catalyst Grant 		
Catalyst Grant: Analysis of CLSA Data	2024-10-01	2024-10-30
Catalyst Grant: Biomedical Research for HIV/AIDS and STBBI	N/A	2024-10-23
Catalyst Grant: Community Based Research in Climate Change Priority Areas	2024-08-14	2024-09-12
Catalyst Grant: Moving Upstream: Structural Determinants of Health	2024-09-11	2024-10-09
Chair 		
Chair: Implementation Science Chairs in HDCYH	N/A	2024-10-15
Doctoral Research Award 		
Doctoral Research Award: Canada Graduate Scholarships Doctoral Award: 2024-2025	N/A	2024-11-21
Doctoral Research Award: Doctoral Foreign Study Award (DFSA): 2024-2025	N/A	2024-10-17



STARTING AN APPLICATION ON RESEARCHNET


Help ▾ Janine Harper ▾

[Janine HARPER](#) → Opportunities → Search Results → Opportunity Details

[Search Again](#) | [Back to Results](#) [Print Preview](#)  | [Watch this Opportunity](#) | [Notify a Colleague](#)

Funding Opportunity Details

Funding Organization	Canadian Institutes of Health Research
Program Name	Doctoral Research Award : Canada Graduate Scholarships Doctoral Award: 2024-2025
Program Launch Date	2024-07-31

 [Apply to this Opportunity](#)

Important Dates

Competition	202411FBD
Application Deadline	2024-11-21
Anticipated Notice of Decision	2025-04-30
Funding Start Date	2025-05-01

STARTING AN APPLICATION ON RESEARCHNET

Janine HARPER → Home

Help ▾ Janine Harper ▾

- Find Funding Opportunities
- My Applications
- My Applications
- Administration
- Get Involved

News

ResearchNet Security

My Applications

Current Activities

Program Name	Type	Description	File/Appl #	Deadline
Canada Graduate Scholarships Doctoral Award: 2023-2024 - Doctoral Research Award	Application	Add Additional Description	RN520715	2023-11-21

STARTING AN APPLICATION ON RESEARCHNET








Application Process Overview

Please complete the tasks below and submit your application electronically. **If applicable, you must upload completed signature pages via the "Print/Upload Signature Pages" task in order to submit.**

For program specific information consult the "[Eligibility](#)" and the "[How to Apply](#)" sections of this funding opportunity.

For more information on the application process, e-mail support-soutien@cihr-irsc.gc.ca.

Tasks

Task	Status	Task Completion Date
 Identify Participants	Incomplete	
 Identify Sponsors	Incomplete	
 Enter Proposal Information	Incomplete	
 Attach Other Application Materials	Incomplete	
<i>Apply to Priority Announcements/Funding Pools (Optional)</i>		
 Print/Upload Signature Pages	Incomplete	
 Preview	Incomplete	
 Consent and Submit	Incomplete	

CGS D APPLICATION: 8 PARTS

Note that the order is important!

1. Identify participants
2. Identify sponsors
3. Enter proposal information
4. Attach other application materials
5. Apply to Priority Announcements/Funding Pools (optional)
6. Print/upload signature pages
7. Preview
8. Consent and submit



TERMINOLOGY

- Participant = Applicant & supervisor(s)
- Sponsor = Referee
- Institution Paid = University/institution to which the student is submitting their application (i.e., where you are currently registered, or where you were registered during this calendar year if not currently registered, regardless of where you intend to hold the award if your application is successful).
- **Important reminder:** prospective and incoming doctoral students who have no registration record at U of T whatsoever during the 2024 calendar year (e.g., January 2025 starters) cannot apply for the award through U of T, even if they are certain that they will hold the award at U of T.

IDENTIFY PARTICIPANTS

- Enter information on the applicant (student) and supervisor with a valid CIHR PIN.

Identify Participants

This task collects information on all participants involved in your application.


For program specific information consult the "[Eligibility](#)" and the "[How to Apply](#)" sections of this funding opportunity.

If applicable, to add a participant, click on the "Add Participants" link.

To enter participant information, click on the "Edit" link next to the applicable participant's name.

Identify Participants [Add Participants](#)

<u>Participant</u>	<u>PIN</u>	<u>Role</u> ▲	<u>Equity and Diversity</u>
Awards, Grad		Nominated Principal Applicant	
Genius, Professor		Primary Supervisor	

 [Return to Task List](#)

Support



IDENTIFY PARTICIPANTS - CONTINUED

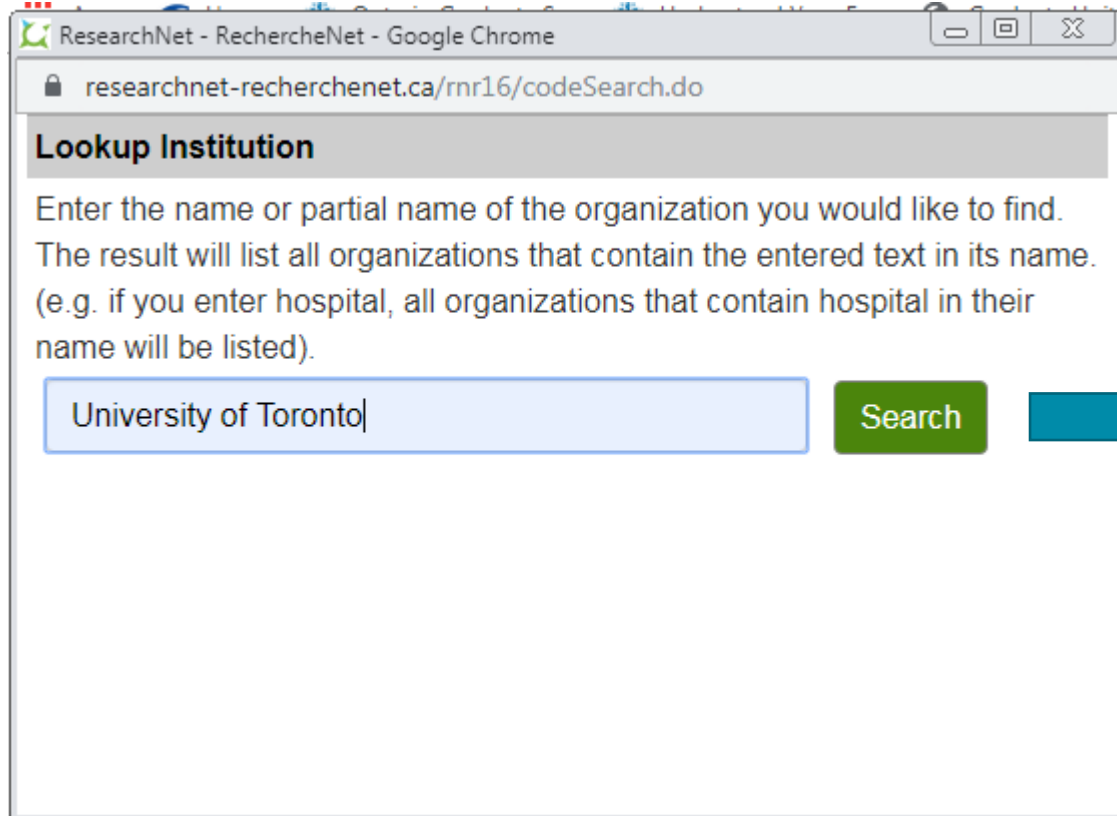
- CIHR’s [guidelines for the competition](#) indicate that you must at minimum identify a **Principal Applicant** (i.e., you) and a **Primary Supervisor**.
 - If you identify your supervisor only as a “Supervisor” (not a “Primary Supervisor”), the application system will give you an error message about an incomplete application component and you will not be able to submit it.
- Your “Primary Supervisor” for the purposes of this competition is your supervisor in your **current degree program**.
- If you are a new PhD student, you may not have a supervisor yet, but someone still needs to be identified as your Primary Supervisor here so that they can sign your forms for you.
 - If you don’t have a supervisor right now, check with your graduate department to see whether they have designated someone to act in this role.

IDENTIFY PARTICIPANTS - CONTINUED

- Enter the CIHR PIN and CCV Confirmation Number in this section.
- **Please note:** if you make changes to your CCV, a new confirmation number will be issued and should be used here.

Subtasks	Identify Participants - Participant Information
<ul style="list-style-type: none">✘ Participant Information✘ Equity and Diversity Questionnaire✘ Attachments	<p>You can add/edit information on this page and link the Common CV by entering the confirmation number.</p> <p>Fields which appear in bold with an asterisk * are mandatory.</p> <p>For program specific information consult the "Eligibility" and the "How to Apply" sections of the funding opportunity.</p> <p>It is important to save any additions or changes before navigating away from this page.</p> <p>Creating a Common CV:</p> <ol style="list-style-type: none">1. Log in to the Common CV system.2. Select the required CV type (consult the "How to Apply" sections of the funding opportunity).3. Complete and submit the CV.4. Note your submission Confirmation Number (also available under the History tab in ResearchNet).5. Return to ResearchNet and validate the confirmation number by entering the confirmation number in the confirmation number textbox when it has been successfully validated. <p>Note: During peak periods, there can be a delay between the time that you submit the CV and the time that you receive the confirmation number. Please ensure you have entered the correct confirmation number before submitting your final application.</p>
	<h3>Nominated Principal Applicant - Fong Di Caterina</h3> <p>* Role (required) Nominated Principal Applicant</p> <p>* Last Name (required) Di Caterina</p> <p>* First Name (required) Fong</p> <p>* PIN (required) 252187</p> <p>* CCV Confirmation Number (required) ⓘ <input type="text"/></p> <p>* E-mail Address (required) <input type="text" value="fong.dicaterina@utoronto.ca"/></p>

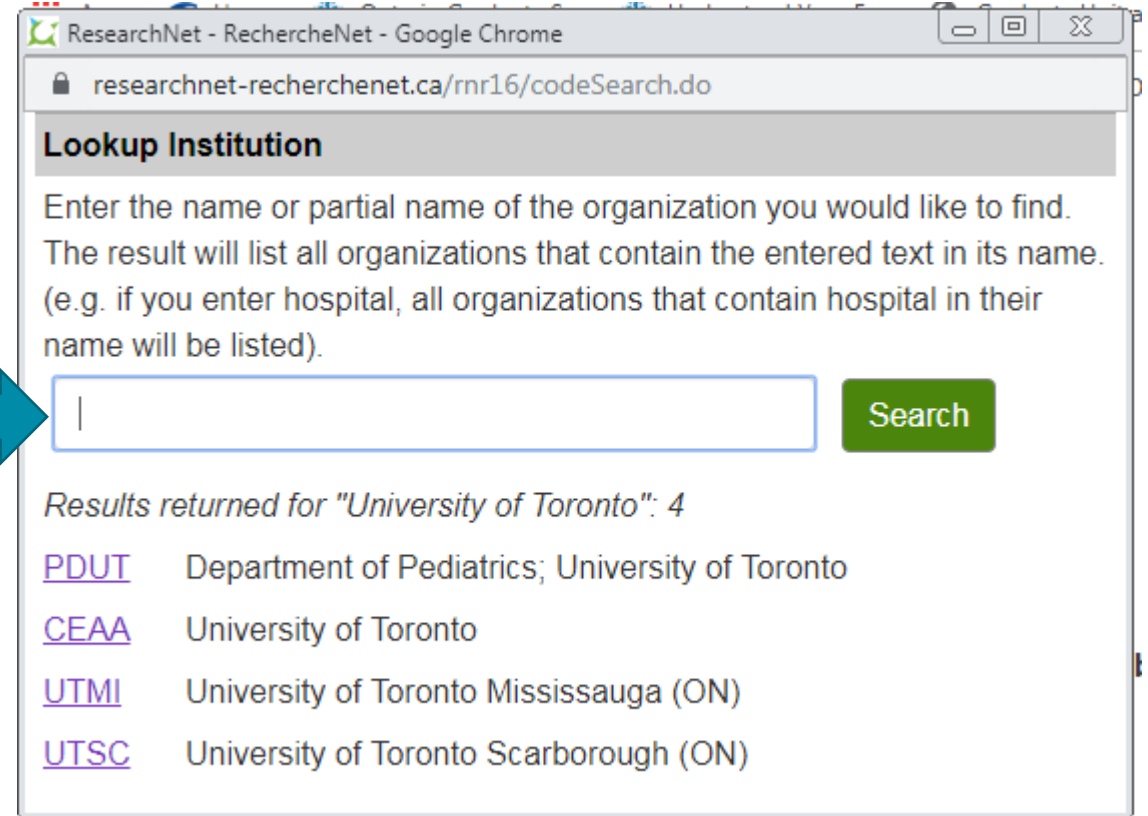
IDENTIFY PARTICIPANTS – CONTINUED



ResearchNet - RechercheNet - Google Chrome
researchnet-recherchenet.ca/rnr16/codeSearch.do

Lookup Institution

Enter the name or partial name of the organization you would like to find. The result will list all organizations that contain the entered text in its name. (e.g. if you enter hospital, all organizations that contain hospital in their name will be listed).

ResearchNet - RechercheNet - Google Chrome
researchnet-recherchenet.ca/rnr16/codeSearch.do

Lookup Institution

Enter the name or partial name of the organization you would like to find. The result will list all organizations that contain the entered text in its name. (e.g. if you enter hospital, all organizations that contain hospital in their name will be listed).

Results returned for "University of Toronto": 4

- [PDUT](#) Department of Pediatrics; University of Toronto
- [CEAA](#) University of Toronto
- [UTMI](#) University of Toronto Mississauga (ON)
- [UTSC](#) University of Toronto Scarborough (ON)

*E-mail Address *required*

IDENTIFY PARTICIPANTS – CONTINUED

- In addition to selecting U of T as your Institution, make sure to identify your Faculty and Department.
 - “Faculty” refers to the faculty that houses your graduate department (not a faculty member).
 - “Department” refers to the department in which you’re doing your graduate studies.
- Your application must be reviewed for eligibility by your department prior to being forwarded to SGS for the university-wide competition. Selecting the right department helps your department’s graduate administrator to identify your file and include it in their review.

(Enter a code directly if you know it or click the search button to look it up.)

The screenshot shows the ResearchNet interface. On the left, the 'Faculty' dropdown is set to '145' (Faculty of Arts and Science) and the 'Department' dropdown is set to '68R' (Cell and Systems Biology). A red box highlights the search icon in the Department dropdown, with a blue arrow pointing to the search results on the right. The search results for 'cell' include:

- [01C](#) Anatomie et biologie cellulaire
- [40D](#) Anatomy and Cell Biology
- [68B](#) Anatomy and Cellular and Physiological Sciences
- [01B](#) Anatomy and Cellular Biology
- [98](#) Artificial Cells and Organs Research Centre
- [66F](#) BC Centre of Excellence in HIV/AIDS

COLLECTION OF SELF-IDENTIFICATION DATA

- CIHR (in coordination with NSERC and SSHRC) are asking all applicants to self-identify with information on age, gender, Indigenous identity, disability, and visible minority status.
- A harmonized self-identification data collection process allows the granting agencies to monitor the equity performance of its programs and to design new measures that achieve greater equity, diversity, and inclusion in the research enterprise.
- Completing the self-identification form is mandatory for applicants and co-applicants, but for each category there is an option to indicate “I prefer not to answer.”

EQUITY AND DIVERSITY QUESTIONNAIRE

* Please select the option that best describes you: *(required)* ?

- Woman
- Man
- Gender-fluid, non-binary, and/or Two-Spirit
- I prefer not to answer

* What is your year of birth? *(required)* ?

1990 (YYYY)

- I prefer not to answer

* Do you identify as Indigenous; that is First Nation (North American Indian), Métis, or Inuk (Inuit)? *(required)* ?

- Yes
- No
- I prefer not to answer

* Do you identify as a member of a visible minority? *(required)* ?

- Yes
- No
- I prefer not to answer

* Are you a person with a disability? *(required)* ?

Note: Person with a disability is a person who has a long-term or recurring physical, mental, sensory, psychiatric or learning impair

- Who considers themselves to be disadvantaged in employment by reason of that impairment; or
- Who believes that an employer or potential employer is likely to consider them to be disadvantaged in employment by reason
- Includes persons whose functional limitations owing to their impairment may have been accommodated in their current job or

- Yes
- No
- I prefer not to answer



INDIGENOUS APPLICANTS

- Applicants who are Indigenous to Canada (First Nations [North American Indian – Status and Non-Status], Métis, or Inuit) are encouraged to self-identify their status, as universities are permitted to recommend an unlimited number of self-identified Indigenous applicants above their application quota to the national competition.
- In order to be considered for this, Indigenous applicants should email their graduate unit separately to notify the university that they have self-identified their status on their CIHR application by uploading the [Voluntary Self-Identification for Indigenous Applicants](#) form.

INFORMATION FOR BLACK APPLICANTS

- The Government of Canada has deployed additional funds to [increase direct support for Black scholars](#). CGS D applicants who self-identify as Black and provide consent in their application to be considered for funds designated to specific groups may be able to receive this funding through a doctoral scholarship as part of this initiative. CIHR has 10 additional CGS D awards reserved for this initiative.
- Accordingly, Black applicants are encouraged to self-identify within their respective award applications (in the EDI survey form) in order to be considered for these additional funding opportunities from CIHR.
- At this time, self-identification data is not shared with institutions.

IDENTIFY PARTICIPANTS - ATTACHMENTS

- You'll be asked to upload proof of your citizenship status here.
- You will also need to upload a "Contributions Details - Publications List" document.
 - This document should provide supplemental information for each entry made under the "Publications" section in your CCV.
 - For each multi-authored publication, define your role in the publication and indicate your % contribution to the team effort.
 - Only include publications that have been accepted or are in press. Do not include publications in preparation or submitted, unless available in a recognized scientific public archive (e.g., preprints). **Note:** Applicants are also invited to comment on environmental factors that affected their capacity to publish.
 - Only entries with dates within the past 5 years may be submitted. At your discretion and where relevant, you may outline the impact of specific factors (e.g., leave history, career stage, family responsibilities, pandemic impact or other circumstances) on your capacity to publish.
 - Refer to the *General Application Process* section for formatting instructions. The document must be uploaded in PDF format (unprotected) and the total size cannot exceed 30 MB. **Maximum 2 pages** are permitted.

Subtasks	Identify Participants - Attachments									
<ul style="list-style-type: none"> ✓ Participant Information ✓ Equity and Diversity Questionnaire <li style="border: 1px solid #4CAF50; padding: 2px;">✓ Attachments 	<p>All documents must be in PDF format. The total size of the attached document(s) cannot exceed 30Mb. Fields that appear in bold with an asterisk * are mandatory.</p> <p>Consult the "How to Apply" section of this funding opportunity for page limits and other specific instructions.</p> <p>Uploading Documents:</p> <ol style="list-style-type: none"> 1. Attach the appropriate file by clicking on the browse button to the right of the associated document type field. Select the document from your hard drive or other location. 2. Click "Attach" to upload the documents that you have specified. 									
	Nominated Principal Applicant -Fong Di Caterina									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Document Type</th> <th style="text-align: left;">Upload Date</th> <th style="text-align: left;">* Actions</th> </tr> </thead> <tbody> <tr> <td>* Proof of Canadian citizenship or permanent resident document (required)</td> <td>2019-08-16</td> <td>View Delete</td> </tr> <tr> <td>Contributions Details - Publications List</td> <td>2019-08-16</td> <td>View Delete</td> </tr> </tbody> </table>	Document Type	Upload Date	* Actions	* Proof of Canadian citizenship or permanent resident document (required)	2019-08-16	View Delete	Contributions Details - Publications List	2019-08-16	View Delete
Document Type	Upload Date	* Actions								
* Proof of Canadian citizenship or permanent resident document (required)	2019-08-16	View Delete								
Contributions Details - Publications List	2019-08-16	View Delete								

IDENTIFY SPONSORS

- “Sponsor” = Referee
- By default, the Sponsor Required Deadline in ResearchNet is set for two days before the application deadline. However, applicants can adjust this to any date prior to the application deadline.
- Applicants should make sure to set the assessment deadline to a date prior to their **department’s internal deadline**.

Legend

 The Assessment Required Deadline Date is later than your deadline.

Identify Sponsors  Add Sponsor		
<u>Sponsor</u> ▲	<u>Status</u>	<u>Assessment Required Deadline Date</u> (YYYY-MM-DD hh:mm)

REFEREE DEADLINES

- Applicants enter their own “Assessment Required Deadline Date” for each referee.
- The link for the referee to submit their reference will remain open until the application closes, even if the applicant enters an earlier deadline for the referee’s submission.

* Relationship to Candidate *(required)*


* Current Position Held *(required)*

* Institution *(required)*

CEAA  Other

University of Toronto

* Department *(required)*

68R  Other

Cell and Systems Biology

* Preferred Correspondence Language *(required)*

- English
 French

By default, the Assessment Required Deadline Date is set for two days before your application deadline. H

* Assessment Required Deadline Date *(required)*

The following personal e-mail message will be sent to your sponsor. You may customize this message or le with a personal note of the expected Sponsor Request E-mail.

* Subject *(required)*

* Message *(required)*

Le français suit l'anglais.
Dear Sponsor:

REFEREES – CONTINUED

Sponsor -- Smart Professor

Last Name*	Professor
First Names*	Smart
E-mail Address*	fong_tsang@yahoo.com
Relationship to Candidate	supervisor
Current Position Held	Professor
Institution*	ceaa - University of Toronto
Department*	40D - Anatomy and Cell Biology
Assessment Required Deadline Date*	2019-09-19 20:00
Preferred Correspondence Language*	English

WARNING!

Are you sure that you want to save and send this sponsor request? Once saved, the Personal assessment form. Please ensure that this is the sponsor that you want to submit for this comp

NO - do not send sponsor request

YES - Save and Send sponsor request



REFEREE EMAIL WITH UNIQUE LINK

 **fong.dicaterina@utoronto.ca** <fong.dicaterina@utoronto.ca>
To: fong_tsang@yahoo.com

 Aug. 16 at 12:10 p.m. 

Le français suit l'anglais.

Dear Smart Professor,

Fong Di Caterina would like to request your service to provide a sponsor assessment for him/her as a candidate for the Doctoral Award: Frederick Banting and Charles Best Canada Graduate Scholarships program. Your assessment would be greatly appreciated.

The report must be sent via ResearchNet to the candidate no later than 2019-09-19 20:00 EDT.

If the sponsor assessment is not submitted via ResearchNet by the date displayed on this online sponsor assessment page, the candidate will not be able to submit his/her application by the deadline date to the Doctoral Award: Frederick Banting and Charles Best Canada Graduate Scholarships and will therefore not be considered for this award.

Once you have completed the form, use the submit button to automatically submit your sponsor assessment through ResearchNet to the candidate's application. The system will only allow you to submit the sponsor form once. Upon submitting the sponsor form on ResearchNet, the applicant will be notified however, he/she will not have access to view the information provided. It is strongly recommended that you save a copy of the form for future reference. To save a copy, click on the View PDF button and save the PDF locally.

Click on the link below to access the sponsor assessment form. If you are unable to click the link, copy and paste the link into your browser.

If you are currently logged in to ResearchNet, please ensure you sign out before accessing the sponsor form.

<https://www.researchnet-recherchenet.ca/rnr16/sponsorSubmission.do?sponsorKey=ipmENv7eyjGc44A5nYAegA.&valid=true&language=E>

If you experience any technical difficulties when submitting the sponsor assessment or if you have any questions, get in touch with the Contact Centre by e-mail at support@cihr-irsc.gc.ca or by phone at 613-954-1968/1-888-603-4178. For service hours, please consult our Contact Us page: <https://www.researchnet-recherchenet.ca/rnr16/DisplayStaticHtmlServlet?content=contactushtml&language=E>.

Thank you for accepting this request.



REFEREE ASSESSMENT FORM

Sponsor's Assessment

Funding Organization Canadian Institutes of Health Research

Program Doctoral Award: Frederick Banting and Charles Best Canada Graduate Scholarships

Assessment Required Deadline Date 2019-09-19 20:00 EDT (34 Days)

Sponsor's Assessment of a Candidate

This report will be used by CIHR when assessing the candidate's application for an award in support of doctoral study in the health sciences. The Canadian Privacy Act stipulates that, in response to a specific copy of your assessment.

There are two parts to the report, **both parts must be completed**. In Part A, sponsors will score the candidate's performance on eight dimensions; and in Part B, they will explain the reason for each score.

Sponsors should bear in mind that the candidate will need to assemble a complete application package, including this report, by the competition deadline.

CIHR will not consider late or incomplete applications.

Sponsor's Assessment

Subtasks	Candidate	Fong Di Caterina
Sponsor Information	First Name*	<input type="text" value="Smart"/>
Part A - Rating Form	Last Name*	<input type="text" value="Professor"/>
Part B - Explanation of Ratings	Position*	<input type="text" value="Professor"/>
Assessment Status: Not Submitted	Institution*	<input type="text" value="CEAA"/> Other <input type="text"/> University of Toronto
<input type="button" value="View PDF"/> <input type="button" value="Submit"/>	Department*	<input type="text" value="40D"/> Other <input type="text"/> Anatomy and Cell Biology
	Number of years/months that the referee has known the candidate*	Years <input type="text" value="--"/> Months <input type="text" value="0"/>
	Relationship to candidate*	<input type="text" value="supervisor"/>
	Contact Information*	<input type="text"/>

REFEREE ASSESSMENT FORM – CONTINUED

Sponsor's Assessment

Subtasks

- [Sponsor Information](#)
- [Part A - Rating Form](#)
- [Part B - Explanation of Ratings](#)

Assessment Status:
Not Submitted

[View PDF](#) [Submit](#)

Indicate your perception of the candidate on each dimension by checking the box which best reflects your view of the candidate's performance. Give specific examples of the candidate's behaviour to support these ratings in Part B of the report.

A rating selection is required for each characteristic.

CHARACTERISTICS	DESCRIPTION	Rarely Exhibits	Sometimes Exhibits	Often Exhibits	Always Exhibits	Unable to Judge
CRITICAL THINKING	Judicious evaluation of all information, regardless of its source	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
INDEPENDENCE	Pursuit of knowledge or taking of action on own initiative, seeking guidance only when appropriate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PERSEVERANCE	Determined persistence in pursuit of goals despite obstacles or discouragement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ORIGINALITY	Imagination or ingenuity in problem solving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ORGANIZATIONAL SKILLS	Systematic, careful planning and coordination of activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
INTEREST IN DISCOVERY	An inquiring mind and a strong desire to pursue new knowledge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
RESEARCH ABILITY	A natural talent or acquired proficiency for scientific investigation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LEADERSHIP ABILITY	Potential for, or demonstrated, significant contribution to an area of research	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

[Save](#) [Save and Previous](#) [Save and Next](#)

Sponsor's Assessment

Subtasks

- [Sponsor Information](#)
- [Part A - Rating Form](#)
- [Part B - Explanation of Ratings](#)

Assessment Status:
Not Submitted

To help explain your ratings, provide specific examples of the candidate's behaviour with respect to each characteristic in Part A: Critical thinking; Independence; Perseverance; Originality; Organizational skills; Interest in discovery; Research ability; and Leadership ability.


Maximum 9000 characters (~ 2 pages).


An explanation of your rating is required.



REFEREE SUBMISSION CONFIRMATION

- Once the referee has submitted their assessment, they will receive a confirmation email indicating that it was received by ResearchNet. A copy will be sent to the applicant.

 **rn@researchnet-recherchenet.ca** <rn@researchnet-recherchenet.ca>
To: fong_tsang@yahoo.com
Cc: fong.dicaterina@utoronto.ca

 Aug.

Le français suit l'anglais.

Dear Smart Professor,

Your sponsor assessment for Fong Di Caterina has been received by ResearchNet. A copy of this confirmation e-mail has been sent to the candidate.

Thank you for completing this request.

If you have any questions, get in touch with the Contact Centre by e-mail at support@cihr-irsc.gc.ca or by phone at 613-954-1968/1-888-603-4178. For service hours, please consult our Contact Us page: <https://www.researchnet-recherchenet.ca/mr16/DisplayStaticHtmlServlet?content=contactushtml&language=E>.

Sincerely,

Fong Di Caterina via ResearchNet



REFEREE VIEW

- Your referee can view their completed assessment through the original email link.

[Home](#)

Sponsor's Assessment

Funding Organization	Canadian Institutes of Health Research
Program	Doctoral Award: Frederick Banting and Charles Best Canada Graduate Scholarships
Assessment Required Deadline Date	2019-09-19 20:00 EDT (34 Days)

Sponsor's Assessment of a Candidate

This report will be used by CIHR when assessing the candidate's application for an award in support of doctoral study in the health sciences. The Canadian Privacy Act stipulates that, in copy of your assessment.

There are two parts to the report, **both parts must be completed**. In Part A, sponsors will score the candidate's performance on eight dimensions; and in Part B, they will explain the rea

Sponsors should bear in mind that the candidate will need to assemble a complete application package, including this report, by the competition deadline.

CIHR will not consider late or incomplete applications.







Sponsor's Assessment


Sponsor Assessment Form [View](#)

Support

REFEREES – VIEW, DELETE, RESEND EMAIL

- You can resend the reference request email to a referee whose form is still pending.
- “View” displays the referee’s contact information.
- If a referee needs to revise a form after they’ve submitted it, you must delete the reference and re-add the referee to send a new request. They will receive an automatic email saying that their reference is no longer required, so make sure to give them a heads-up before doing this.
- Remind your referee to save a copy of their reference report before submitting. That way, if they need to make changes and do the whole form over again, they’ll have the old version to refer to.

Identify Sponsors			
<u>Sponsor</u> ▲	<u>Status</u>	<u>Assessment Required Deadline Date</u> (YYYY-MM-DD hh:mm)	<u>Actions</u>
Health, Professor	Pending Sponsor Form	2019-08-16 20:00 EDT  Edit	 View  Delete  Resend Email
Professor, Smart	Completed 2019-08-16 12:17:13	2019-09-19 20:00 EDT	 View  Delete

 [Return to Task List](#)



REFERENCES / SPONSOR ASSESSMENTS

- Usually from a former or current supervisor with whom you've worked for a period of time.
- Your reference should not be from a proposed supervisor unless you have worked with them in the past.
- You can use your new supervisor if you do not have another person who can provide you with a better reference. However, is important to pick the two people who can provide you with the **best** references.
- Your references should come from academic faculty members. Postdoctoral fellows or research associates should work with the supervising faculty member to submit the reference. Do not use a fellow or senior PhD student as a reference.
- Ensure you set an early deadline for their report – do not set the deadline date as the day that applications are due to your graduate unit.
- Contact potential referees **early** to inquire about a possible **positive and enthusiastic** reference.
- Feel free to remind them of your contributions and information that you would like to have in the letter.
- Send the request before finishing your application.
- Follow up with your referee prior to the deadline. **(Remember: both of your references must be completed before you can submit your application!)**
- Remember to give them a big thank you!



IMPLICIT OR UNCONSCIOUS BIASES

- The Tri-Agency expects reviewers to consistently guard against the possibility of unconscious bias influencing the decision-making process, whether these biases are based on schools of thought, the perceived value of fundamental versus applied research, areas of research or research approaches (including emerging ones), the size or reputation of an institution, age, gender, and/or other personal factors associated with the applicant. To assist committee members in recognizing potential bias, all SGS members are asked to complete the [Unconscious Bias in Peer Review online learning module](#). Members are also encouraged to complete one of the [Sex and Gender training modules](#) produced by CIHR.
- Encourage your supervisor and referees to also complete the [Unconscious Bias in Peer Review online learning module](#) so that they can be aware of unconscious bias and minimize it when writing their sponsor assessments.

RESEARCH INSTITUTION DEADLINE DATE

- This date refers to the “Institution Paid” – i.e., where the application will be sent for review.

[Janine HARPER](#) → [Apply for Funding - Complete Application](#) → Identify Sponsors

Apply for Funding	
Funding Organization	Canadian Institutes of Health Research
Program	Doctoral Research Award - Canada Graduate Scholarships Doctoral Award: 2022-2023
Funding Organization Application Deadline Date	2022-11-22 20:00 EST (116 Days)
⚠ Research Institution Deadline Date	2022-11-22 20:00 EST (116 Days)

Refresh Timer

[View Funding Opportunity Details](#)

- If you haven't set an “Institution Paid,” you will see an error message here instead:

⚠ Research Institution Deadline Date
The Research Institution Deadline Date will only appear once you have selected the 'Institution Paid' using the search option in the 'Details' subtask on the 'Enter Proposal Information' page. You must make this selection as soon as possible in order for you to be able to see and meet the Research Institution Deadline Date.

RESEARCH INSTITUTION DEADLINE DATE - CONTINUED

- In order for this deadline date to appear, you must complete the “Institution Paid” field in the “Enter Proposal Information” task.

! Your work was saved with warnings. Please see the warning(s) below.

- [Warning: Your Research Institution Deadline Date has been modified. Please verify that the Assessment Required Deadline Date is still valid for your Sponsor](#)

* Have you applied to this program in the last two years? *(required)*

Yes
 No

Primary location where research will be conducted

* Institution *(required)*

ceaa

Faculty

101

Faculty of Medicine

Department

98E

Laboratory Medicine

* Institution Paid *(required)* **Warning: Your Research Institution Deadline Date has been modified. Please verify that the Assessment Required Deadline Date is still valid for your Sponsors/Referees.**

CEAA

University of Toronto

PROPOSAL INFORMATION – OVERVIEW

- **Your lay abstract is visible to reviewers.**
- Reviewers may take note if your abstract is not written in accessible language.
- Given two applications of equal merit, they may choose the one whose author demonstrates better communication skills.

* **Title (required)** ⓘ

640 Characters still available. Maximum 640

Lay Title ⓘ

200 Characters still available. Maximum 200

* **Lay Abstract (required)** ⓘ

2000 Characters still available. Maximum 2000



PROPOSAL INFORMATION – SEX AND GENDER

- You must indicate whether and how sex and/or gender are taken into account in your proposed research.
- Either way, you must briefly justify your answer in the space provided.
- **This information will also be visible to reviewers.**
- If you answer “yes” to one or both of these questions, reviewers will also expect to see some discussion of sex and/or gender in your research proposal.

* Is [sex](#) as a biological variable taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings? *(required)*

* Is [gender](#) as a socio-cultural factor taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings? *(required)*

* If yes, please describe how sex and/or gender considerations will be integrated into your research proposal.

If no, please explain why sex and/or gender are not applicable to your research proposal.

(2000 character limit) *(required)*



PROPOSAL INFORMATION – THEMES

- CIHR categorizes health research in four broad themes. For more information on these categories, please visit CIHR's website:
 - [Biomedical Research](#)
 - [Clinical Research](#)
 - [Health Services Research](#)
 - [Social, Cultural, Environmental, and Population Health Research](#)

The screenshot shows a web form titled "Enter Proposal Information - Descriptors". On the left, a "Subtasks" menu lists "Overview", "Details", "Descriptors" (highlighted), and "Attachments". The main form area contains several sections: "Descriptors" with four numbered input fields; "Areas of Research" with "Primary" and "Secondary" dropdown menus; "Classification" with "Primary" and "Secondary" dropdown menus; and "Themes" with four numbered dropdown menus. The "Themes" section is enclosed in a red rectangular box. A note at the top states: "Fields that appear in bold with an Asterisk * are mandatory. It is important to save any additions or changes before navigating away from this page."

PROPOSAL INFORMATION - ATTACHMENTS

Subtasks

- ✓ [Overview](#)
- ✓ [Details](#)
- ✓ [Descriptors](#)
- ✗ [Attachments](#)

Enter Proposal Information - Attachments

Fields that appear in bold with an Asterisk * are mandatory. **It is important to save any additions or changes before navigating away from this page.**

All attachments must adhere to the guidelines for attachments on the [Acceptable Application Module Formats](#).

Attachments must be uploaded in PDF format. The total size of the attached document(s) cannot exceed 30Mb.

ResearchNet verifies the number of pages submitted for PDF attachments.

Document Type	Upload Date	Actions
Training Expectations*		<input type="button" value="Choose File"/> No file chosen
Research Project Summary*		<input type="button" value="Choose File"/> No file chosen

Document Type	Upload Date	Actions
Training Expectations*	2019-08-16	<input type="button" value="View"/> <input type="button" value="Delete"/>
PDF file exceeds maximum number of pages allowed: 1.		
Research Project Summary*		<input type="button" value="Choose File"/> No file chosen

TRAINING EXPECTATIONS

THE APPLICANT MUST:

- Describe their professional, academic, and extracurricular experiences/achievements and how these experiences/achievements will contribute to the applicant's training success.
- Describe how their expected training will contribute to their productivity and to the research goals they hope to achieve.
- Describe how their expected training strives to foster impacts within and beyond the research environment and how it will contribute to the Canadian research ecosystem during and beyond the tenure of the award.
- Indicate why they decided upon the proposed training location and what they expect to learn from the training experience.
- If registered in a joint doctoral program (e.g., MD/PhD, DVM/PhD) or a clinically-oriented doctoral program, provide a description of how their program contains a significant research component.
- **Maximum 2 pages.** (2.5 pages if written in French.)



RESEARCH PROJECT SUMMARY

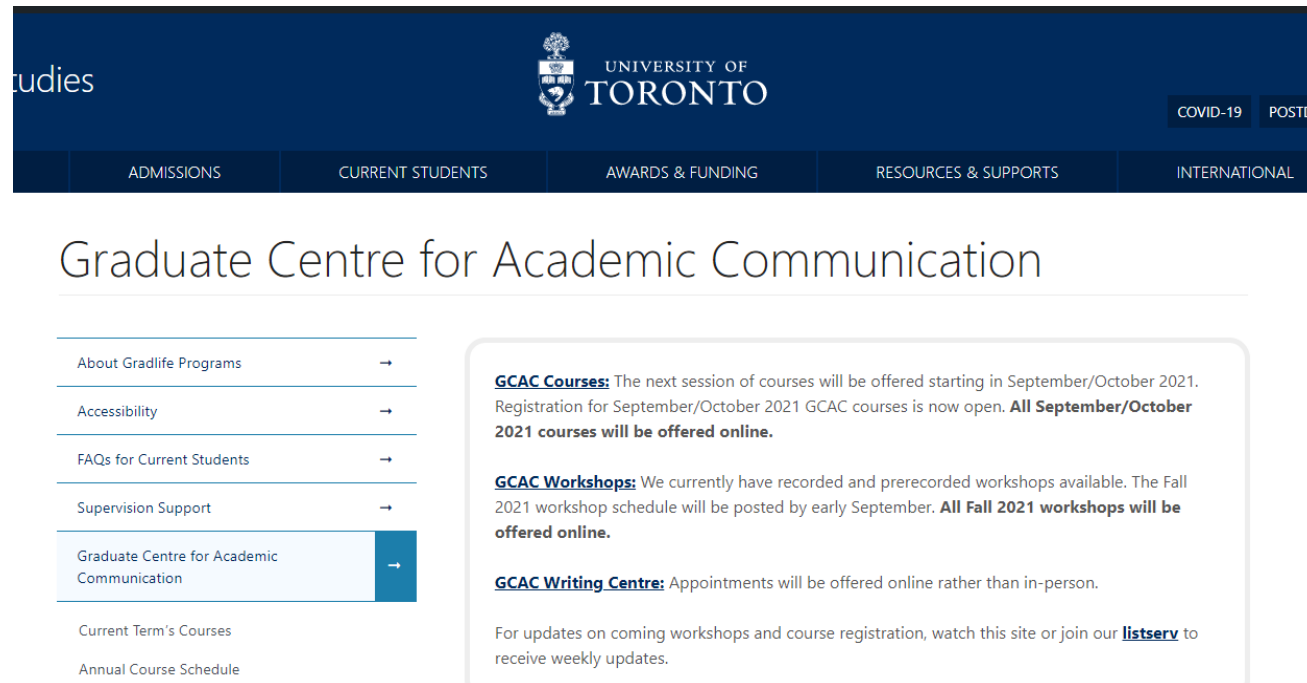
- Should clearly describe the applicant's role on the project.
- Should be written in general scientific language, which is an important skill to acquire for future success in the research environment as applications are being reviewed by multi-disciplinary committees.
- Should be specific and focused.
- Should include feasible research question(s) and objective(s).
- Should provide a clear description of the proposed methodology.
- **Maximum 1 page, including references/citations.** (1.5 pages including references if written in French.)
- Use referencing style most common to your discipline.

COMMON PROPOSAL/CONTRIBUTIONS STATEMENT MISTAKES

- Lack of focus or coherence
- Repetitiveness
- Failure to cite important work in the area
- Failure to cite recent relevant work
- Citing too many irrelevant articles
- Relying too much on secondary sources (lack of understanding)
- Too much detail on minor issues; too little detail on major issues
- Research contributions not properly highlighted
- Impact/importance of research not explained

SUPPORT FOR STUDENTS

- The GCAC provides workshops and 1:1 Writing Centre consultations for students.
<https://www.sgs.utoronto.ca/resources-supports/gcac/>



The screenshot shows the University of Toronto Graduate Studies website. The header includes the University of Toronto logo and navigation links for COVID-19 and POSTDOC. The main navigation bar includes ADMISSIONS, CURRENT STUDENTS, AWARDS & FUNDING, RESOURCES & SUPPORTS, and INTERNATIONAL. The page title is "Graduate Centre for Academic Communication". A sidebar menu lists: About Gradlife Programs, Accessibility, FAQs for Current Students, Supervision Support, Graduate Centre for Academic Communication (highlighted), Current Term's Courses, and Annual Course Schedule. The main content area contains three sections: **GCAC Courses:** The next session of courses will be offered starting in September/October 2021. Registration for September/October 2021 GCAC courses is now open. **All September/October 2021 courses will be offered online.** **GCAC Workshops:** We currently have recorded and prerecorded workshops available. The Fall 2021 workshop schedule will be posted by early September. **All Fall 2021 workshops will be offered online.** **GCAC Writing Centre:** Appointments will be offered online rather than in-person. For updates on coming workshops and course registration, watch this site or join our [listserv](#) to receive weekly updates.

CONFIRMATION OF SCIENTIFIC AREA FORM

- Applicants must provide the Confirmation of Scientific Area Form in the “Attach Other Application Materials” section.
- Applicants must retrieve and print this form from the CIHR website under the [Index of Funding Related Forms](#).
- Note: This attachment is limited to one page and no other type of document will be considered by CIHR.

Attach Other Application Materials

Upload any other application materials you wish to include with your application package.

For program specific information consult the "[Eligibility](#)" and the "[How to Apply](#)" sections of this funding opportunity.

All documents must be in PDF format. When uploading a document or multiple documents simultaneously, the total size of the attached document(s) cannot exceed 30 Mb.

Document Type	Description	Upload Date	Actions
* Other (required)	<input type="text"/>		<input type="button" value="Choose File"/> No file chosen
* Transcript (required)	<input type="text"/>		<input type="button" value="Choose File"/> No file chosen

No additional documents can be uploaded.

CONFIRMATION OF SCIENTIFIC AREA FORM – CONTINUED

- Your Primary Supervisor must sign this form.
- It's important that you complete this form, as it determines which committee will review your application if it's forwarded to the national competition.

CONFIRMATION OF SCIENTIFIC AREA
FORM

FORMULAIRE DE CONFIRMATION DU DOMAINE
SCIENTIFIQUE

Name of Nominated
Principal Applicant

Nom du candidat
principal désigné

Print Name / Nom en lettres moulées

Scientific Area

Domaine scientifique

This document will serve to determine the most appropriate peer review committee to which the application will be assigned.

Ce document servira à déterminer le comité d'évaluation le plus approprié auquel la demande sera assignée.

In consulting the web page *Peer review: Information on Peer review committees* (<http://www.cihr-irsc.gc.ca/e/40194.html>), the candidate must select the most appropriate scientific area (representing more than fifty percent) for the application.

En consultant la page web *Évaluation par les pairs : Renseignements sur les comités d'évaluation par les pairs* (<http://www.cihr-irsc.gc.ca/f/40194.html>), le candidat doit sélectionner le domaine scientifique le plus approprié (représentant plus de cinquante pourcent) pour la demande.

Biomedical Research

Recherche biomédicale

Health Research

Recherche en santé

By signing this document the supervisor confirms that they assisted the candidate in selecting the most appropriate scientific area for the application.

En signant ce document, le directeur de recherche confirme avoir accompagné le candidat dans la sélection du domaine scientifique le plus approprié pour la demande.

Primary Supervisor
or co-supervisor (if
applicable)

Directeur de recherche
principal ou co-directeur de
recherche (si applicable)

Signature

Date



COMMITTEE ASSIGNMENT

- Applications are assigned to one of two multi-disciplinary committees, based on the scientific area of the proposed research activities:
- **Doctoral Research Award – A (DRA)**
 - This multi-disciplinary committee reviews Doctoral Research Award applications, with a generalist's perspective, to assess candidates' potential of attaining competence as prospective researchers in biomedical and/or clinical research.
- **Doctoral Research Award – B (DRB)**
 - This multi-disciplinary committee reviews Doctoral Research Award applications, with a generalist's perspective, to assess candidates' potential of attaining competence as prospective researchers in health services research and/or social, cultural, environmental, and population health research.

TRANSCRIPTS

Applicants are required to provide the following documents, which must be uploaded as a single PDF document (unprotected) not to exceed 30 MB under “Transcripts” in the “Attach Other Application Materials” task:

- Complete and print the “Doctoral Studies Timelines” form, which is available through the CIHR website under the [Index of Funding Related Forms](#). (More on this in upcoming slides.)
- Provide up-to-date transcripts of your complete academic record. This includes **all undergraduate and graduate studies**, whether completed or in progress.

Combine these two items and submit them as one single flat PDF (**no portfolio PDFs**).

TRANSCRIPTS – CONTINUED

- Applicants are permitted to submit unofficial transcripts (including student web services transcripts).
 - CIHR may contact administrative staff at applicants' institutions or applicants directly in order to verify that the contents of the submitted transcripts are true, complete and accurate.
 - SGS recommends that students submit official transcripts whenever possible as reviewers will find them easier to read and authenticity will not be questioned.
 - All transcripts (official or unofficial) must indicate the student's name and the issuing institution's name.
- Transcripts must be up-to-date. Up-to-date transcripts are defined as transcripts **dated or issued in the fall session** of the year of the application (if currently registered) or after the last term completed (if not currently registered).
- Official electronic transcripts are acceptable but should be “printed to PDF” before uploading or combining with other transcripts (e.g., using a web browser, Adobe Acrobat Reader, or other freely available PDF software).



DOCTORAL STUDIES TIMELINE FORM - REMINDERS

- The registration information on this form must match what appears on your transcripts.
- The “Combined Program (Non-PhD portion)” column is for students in joint programs to indicate registration in the non-PhD portion of their program (e.g., the MD portion of an MD/PhD program).
- Fast-tracked students (e.g., MSc-to-PhD transfers) are *not* considered to be in a joint/combined program for the purposes of this competition. They should only indicate months spent in the PhD portion of their program on the form (months spent in the MSc program do not count) and should not use the “Combined Program (Non-PhD portion)” column at all.

Number of Months Cumulated in Doctoral Studies	Full-Time PhD	Part-Time PhD	On Leave/Not Registered	Combined Program (Non-PhD portion)
CALENDAR YEAR:				
Winter term				
Summer term				
Fall term				

PRIORITY ANNOUNCEMENTS AND FUNDING POOLS

Priority Announcements/Funding Pools

Priority Announcements and Funding Pools offer funding for highly rated applications that are relevant to specific CIHR research priority areas or mandates.

Refer to the "[Description](#)" for information on individual Priority Announcement (PA)/Funding Pool requirements and limits. This section will indicate if relevance information is required at the application stage.

Identify Priority Announcements/Funding Pools and Relevant Research Area

To apply for funding through a Priority Announcement/Funding Pools, select the Priority Announcement/Funding Pool title from the list below and the Relevant Research Area(s) (if applicable) addressed by your proposal.

1. Priority Announcement

Priority Announcement/Funding Pool Title

Select Priority Announcement/Funding Pool Title ▼

Relevant Research Area

List of Relevant Research Areas ▼

2. Priority Announcement



CIHR RESEARCH PRIORITY AREAS

Priority Areas are additional sources of funding for highly rated applications in the CGS D competition that are relevant to specific CIHR priority areas and mandates.

- Ageism
- Bioinformatics and Computational Biology
- Canada Graduate Scholarship to Honor Nelson Mandela
- Centre for Research on Pandemic Preparedness and Health Emergencies – General & Priority Areas
- Global Health – Multiple Mandates
- HIV/AIDS and/or STBBI
- Patient-Oriented Research
- Research in First Nations, Métis, and/or Inuit Health
- Sex and Gender – Advancing Intersectionality, Science for Health Equity, and/or Understanding Mechanisms and Processes

More information on Priority Areas can be found on ResearchNet.



UPLOAD SIGNATURE PAGE

- Be sure to enter applicant and supervisor information under the “Identify Participants” tab before downloading the Signature Page.

Print/Upload Signature Page

1. Print and collect the signature page PDF file which is found below.

 [Signature Page](#)

2. Obtain all required signatures. Verify the signature requirements by consulting the sections titled "[Required Signatures on Application Forms](#)" and "[Meaning of Signatures on Application Forms](#)" uploaded before submitting your application.

3. After obtaining the required signatures, scan and upload the signed pages (including the Routing Slip) in the section below, prior to submitting your application.

Attach Signature Page

Document Type

Upload Date

* Actions

* Signature Page (*required*)

No file chosen

SIGNATURE PAGE - CONTINUED

- Applicants will find a “Routing Slip” on the first page of the Signature Page PDF.
- All the information on this page is automatically filled in when ResearchNet generates the file.
- **It is normal for most of this page to be left blank by the system, as most of the fields will not apply to CGS D applicants.**
- Do not manually enter any information in the “Relevant Research Area,” “Title of Priority Announcement/Funding Pools,” or “Linked Programs” areas.

Routing Slip

This routing slip is to be included with your signature pages and is for CIHR’s administrative use only.

Funding Opportunity
Doctoral Research Award: Canada Graduate Scholarships 2022-11-21

ResearchNet ID [REDACTED]

Applicant

Surname	Given Names	PIN
[REDACTED]	[REDACTED]	[REDACTED]

Title
[REDACTED]

Relevant Research Area: _____ **Title of Priority Announcement/Funding Pools:** _____

Linked Programs:

SIGNATURE PAGE – CONTINUED

- The supervisor’s signature page will only appear after your supervisor’s information has been entered. If this section is missing from your file, return to the “Identify Participants” section of the application and add your **Primary Supervisor’s** information, then re-download the file.

Supervisor(s) Signatures (If applicable)

It is agreed that the general conditions governing grants and awards, as well as the statement “Meaning of Signatures on Application Forms” as outlined in the CIHR Grants and Awards Guide, apply to any grant or award made pursuant to this application and are hereby accepted by the applicant’s supervisor(s).

The author(s) of the Summary of the Research Project included in the candidate’s application also agree that it accurately describes the training program proposed.

Consent to Disclosure of Personal Information

I understand that maintaining public trust in the integrity of researchers is fundamental to building a knowledge-based society. By submitting this application or by accepting funding from CIHR, NSERC and/or SSHRC, I affirm that I have read and I agree to respect all the policies of these Agencies that are relevant to my research, including the *Tri-Agency Framework: Responsible Conduct of Research* (<http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/>).

In cases of a serious breach of agency policy, the agency may publicly disclose any information relevant to the breach that is in the public interest, including my name, the nature of the breach, the institution where I was employed at the time of the breach, the institution where I am currently employed, and the recourse imposed against me.

I accept this as a condition of applying for or receiving Agency funding and I consent to such disclosure.

Surname	Given Names	Role	Signature
Joksimovic	Olivera	Primary Supervisor	X
Institution	Faculty	Department	Date
University of Toronto	Faculty of Medicine	Anatomy and Cell Biology	

Surname	Given Names	Role	Signature
---------	-------------	------	-----------



SIGNATURE PAGE – CONTINUED

- Leave the Institution Paid page completely blank if University of Toronto is the Institution Paid and Research Institution, as we participate in the eApproval process on ResearchNet.
- If your Primary Location of Research is not U of T, check whether the institution also participates in the eApproval process: <https://cihr-irsc.gc.ca/e/36374.html>.
- (Note: most affiliated hospitals are on this list.)

Signature of Institution Paid

Institution Paid Signature	
It is agreed that the general conditions governing Grants and Awards, as well as the statements "Meaning of Signatures on Application Forms" as outlined in the CIHR Grants and Awards Guide, apply to any grant or award made pursuant to this application and are hereby accepted by the applicant's institution or the applicant(s) employing Institution(s). A signature is not required at institutions outside of Canada. If both your Program and submitting institution are using the Electronic Approval Tool on ResearchNet, a signature is not required for block 1 if the Authorized Official can bind the institution to all obligations outlined in the "Meaning of Signatures on Application Forms". If the Authorized Official cannot bind the institution to all obligations in the "Meaning of Signatures on Application Forms", complete block 2.	
1. Signature of Authorized Official: University of Toronto	
Print Name:	Date:
Signature: X	
2. If the Authorized Official above cannot bind the institution to all obligations outlined in the "Meaning of Signatures on Application Forms", please provide additional signatures below as required.	
Print Name:	Date:
Signature: X	
Print Name:	Date:
Signature: X	

Signature of Research Institution

Institution Signature at Primary Location of Research (Awards Programs Only)	
It is agreed that the general conditions governing Grants and Awards, as well as the statements "Meaning of Signatures on Application Forms for the Authorized Official at the Primary Location of Research" (http://www.cihr-irsc.gc.ca/e/22630.html#1-G3) as outlined in the CIHR Grants and Awards Guide, apply to any award made pursuant to this application and are hereby accepted by the Nominated Principal Applicant's institution where the research is to be conducted.	
Signature of Authorized Official: University of Toronto	
Print Name:	Date:
Signature: X	

SUBMITTING THE APPLICATION

- Once all application components are complete and saved, the “Consent and Submit Application” link will appear.

You must confirm that the content of your application is complete prior to being able to submit it.

Application Materials	Task Status	Task Completion Date	Actions
Application Details			Preview
Identify Participants	✔ Complete	2019-08-16 15:07:13	Edit
Di Caterina, Fong CCV : 1007532			Edit Preview
Attachments			Edit Preview
Joksimovic, Olivera			Edit
Identify Sponsors	✔ Complete	2019-08-16 13:11:40	Edit
Enter Proposal Information	✔ Complete	2019-08-16 12:40:09	Edit Preview
Attach Other Application Materials	✔ Complete	2019-08-16 12:48:46	Edit Preview
Apply to Priority Announcements/Funding Pools(Optional)			Edit
Print/Upload Signature Pages	✔ Complete	2019-08-16 13:37:56	Edit Preview
Application Package (excludes CCVs)			Preview

Note: The application package PDF includes uploaded personal CVs but excludes CCVs identified with a CCV confirmation number. These CCVs can be individually previewed above.

I have verified that all tasks are complete and previewed the components of my application as specified in the Funding Opportunity. I understand that CIHR assumes no responsibility in following-up with me should my application be incomplete or contain all the required consents and/or signatures. I understand that incomplete applications are withdrawn from the competition.

[Consent and Submit Application](#)

AFTER SUBMITTING THE APPLICATION

- The submitted application will disappear from the “Current Activities” tab, and will instead appear in the “Completed Activities” tab.

My Applications

Current Activities **Completed Activities**

Program Name	Type	File/App#	Completed Date	Status
Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Award: 2019-2020 - Doctoral Research Award	Application	RN394233	2019-08-19	Completed by Applicant

WHAT HAPPENS AFTER YOU SUBMIT YOUR APPLICATION?

1. **Graduate unit review:** The graduate unit (your department) reviews all applications submitted to them. They will forward all eligible applications to SGS. (There is no departmental quota for CIHR CGS D.)
2. **SGS review:** SGS reviews all applications received from graduate units for the university-wide competition. The SGS Awards Committee selects the top applicants to forward to CIHR for the national competition. Each file is read by three committee members who are outside the applicant's department.
3. **CIHR review:** CIHR reviews all applications received for the national competition and selects the recipients. Results are communicated directly by CIHR via ResearchNet in late April.

If your application is deemed ineligible, you should receive an email from your department letting you know. Most applications will be forwarded to SGS; we will let you know the outcome of the SGS review (i.e., whether your application is being forwarded to CIHR).

ANNUAL CIHR CGS D STATISTICS

	2020-21	2021-22	2022-23	2023-24	2024-25
Applications reviewed by SGS	99	174	188	174	176
Applications forwarded to CIHR	71	90	114	116	118
Awards received	23	33	40	40	42
Success rate of forwarded applications	32.39%	36.67%	35.09%	34.48%	35.59%

ADDITIONAL TIPS



UNIVERSITY OF TORONTO
SCHOOL OF GRADUATE STUDIES



WHAT MAKES A GREAT MERIT-BASED APPLICATION?

ADVICE FROM GRADUATE AWARDS OFFICE & PROF. MALCOLM CAMPBELL (FORMER VICE-PRINCIPAL RESEARCH, UTSC)

- Reviewers spend 6-8 minutes on each application. You have a short period of time to sell yourself on paper.
- Make sure to “hit” **all** the selection/evaluation criteria. (These criteria were outlined on Slide 11.)

ACADEMIC ACHIEVEMENTS

- Reviewers look heavily at **progress**. Ongoing awards look good. Publications, historical grade trends, and **productivity** are all important.
- Include information about your contributions/role in a project, the impact of your work, awards, presentations, research background, communication achievements, leadership roles (volunteer, elected positions, clubs, sports, etc.).
- Limit your discussion to university-level achievements.

RESEARCH PROPOSAL/PLAN OF STUDY

- Write a clear and concise research proposal that an educated non-expert can understand.
- Give your proposal to as many people as possible to review. Ideally, you should give it to:
 - A professor or senior graduate student who can critique it from the perspective of someone in your discipline.
 - Someone outside your field who can assess it for readability.
- Read the proposal out loud to yourself and others. If it doesn't sound natural, it needs more work.
- Engage the reviewer.
- Highlight the importance/significance of your work. You want the reviewer to advocate for your application!

WRITING STYLE AND FORMATTING

- Make it easy for the reviewer to find key information.
- Use headings.
- Apply boldface or underlined text strategically.
- Be clear and succinct; be scholarly but understandable.
- Be straightforward and emphasize your strengths – this is not a time to be shy!
- Follow CIHR's formatting requirements for the presentation of your documents.

QUESTIONS?

- **CIHR applications, awards, or technical help with ResearchNet:**
support-soutien@cihr-irsc.gc.ca
- **University of Toronto:**
Janine Harper
Graduate Awards Officer
School of Graduate Studies
416-978-3555
janine.harper@utoronto.ca

